

# Standing Order Mandate



To: The Bank Manager  
Bank: \_\_\_\_\_  
Branch: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Account Name: \_\_\_\_\_  
Sort Code: \_\_\_\_\_ Account No: \_\_\_\_\_  
Please pay the sum of: \_\_\_\_\_  
Date of first payment: \_\_\_\_\_

And on the same date monthly until further notice.

To: Unity Trust Bank  
Nine, Brindley Place,  
Birmingham.  
B1 2HB.

I would like to pay the account of **Ministry at Work**

Sort code: 08 60 01

Account No: 20331607

Please use this account number and sort code if transferring funds by BACS

**From**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Do not send this to the bank directly***

Please complete and email it to [adrian@ministryatwork.org.uk](mailto:adrian@ministryatwork.org.uk) or

Post to : Adrian Veale, Ministry at Work, Edinburgh House, Harding Road, Stoke on Trent, Staffordshire ST1 3AE

### **IF YOU ARE A TAX PAYER PLEASE COMPLETE THE FORM BELOW TO ENABLE US TO RECLAIM THE TAX**

GIFT AID DECLARATION TO: MINISTRY AT WORK

REGISTERED CHARITY No: 1157197

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TEL No: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Please treat as "Gift Aid Donations" all donations I make to the Ministry at Work from the date of this declaration until I notify you otherwise.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

You can cancel this declaration at any time simply by contacting Ministry at Work. You must be a UK tax payer who pays an amount of income tax and/or capital gains tax at least equal to the tax that Ministry at Work reclaims on your donations in the tax year. Please inform the Ministry at Work when that is no longer your situation.